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William J. Kerr

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5-16-1903

## Letter from Robert McCay

Robert McCay

*The School and College Bureau*

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**The School and College Bureau,**

5434 Washington Avenue

ROBERT MCCAY, MANAGER

Chicago,

May 16, 1903.

Pres. William K. Kerr,

Logan, Utah,

Dear Sir:-

Enclosed are Blanks for reporting Vacancies. If we can be of any assistance to you in securing desirable teachers, we shall be very glad to hear from you.

Neither labor nor expense is being spared to make this Bureau efficient. Our membership is above one thousand, and increasing constantly. Practically all these have been secured on personal recommendation. We are also in touch with more than five hundred of the most scholarly and capable teachers of this country from whom selections can be made when necessary. We are in communication with more than a score of the leading Universities, Colleges, Technical Schools and Normal Schools of the country, which often recommend to us their choicest alumni and graduate students.

An opportunity to serve you will be very greatly appreciated.

Very truly yours,

*R. McCay,*

Mgr.

N. B.—If no vacancy exists now, FILE THIS BLANK AWAY; it may be of service later.

## NOTICE OF VACANCY

1. Name of Institution or School .....
2. Location. ....
3. Position to be filled .....
4. Subjects to be taught .....
- .....
5. Salary ..... 6. To begin work .....
7. Send application to .....
8. Address .....
9. When will appointment be made? .....
10. Remarks (add anything that may aid us in naming suitable candidate—sex, church, special requirements, etc.)  
.....  
.....  
.....

Address. THE SCHOOL AND COLLEGE BUREAU,

Signed .....

5434 Washington Ave., Chicago, Ill.

Date .....